

## Management and Production Planning

October 2009

### Section I

**N.B:** (1) All questions are **compulsory**

(2) **Figures** to the **right** indicate **full** marks

(3) Answers to the **two** sections should be written in the **same** answer book.

1. Explain the meaning of any seven of the following terms in not more than five lines each **(14)**

- (a) Scalar chain
- (b) Queuing theory
- (c) Span of control
- (d) Linear programming
- (e) Decentralisation of Authority
- (f) Job enrichment
- (g) Informal organisation
- (h) Esteem needs
- (i) MBO
- (j) Line Organisation

2. **Answer any three of the following:** **(18)**

- (a) Define management and discuss its significance
- (b) Discuss the Behavioural approach to management
- (c) Critically examine the role of planning in business
- (d) What is Decision Making? Explain its characteristics
- (e) Bring out the advantages of Delegation of Authority
- (f) What are the merits and demerits of Matrix Organisation?

3. **Answer any three of the following:** **(18)**

- (a) What are the factors determining staffing policies?
- (b) Discuss various types of employment tests
- (c) Define motivation and discuss Herzberg's theory of motivation
- (d) Explain in brief various styles of leadership
- (e) What is control? Discuss the steps in process of control
- (f) What do you mean by co-ordination? Discuss its need.

**OR**

3. **Write short notes on any three of the following:** **(18)**

- (a) Managerial skills
- (b) Components of planning
- (c) Tall v/s flat organisation
- (d) External sources of recruitment
- (e) Non-monetary factors of motivation
- (f) Bases of Departmentation.

## Section II

4. Explain the meaning of any seven of the following terms in not more than five lines each **(14)**
- (a) Human resource Management
  - (b) Halo effect
  - (c) Land productivity
  - (d) Just in Time Technique
  - (e) Inventory cost
  - (f) Job order production
  - (g) Quality Assurance
  - (h) Human Resource Accounting
  - (i) Statistical Quality Control
  - (j) Refresher Training
5. **Answer any three of the following:** **(18)**
- (a) What is Human Resource Planning? Explain the steps in the process of Human Resource Planning
  - (b) Discuss the importance of Training and Development
  - (c) What is Performance Appraisal? Bring out the uses of Performance Appraisal
  - (d) What is production management? Explain the importance of production management
  - (e) Explain the stages involved in developing a new product
  - (f) Discuss the Features of Intermittent Production System
6. **Answer any three of the following:** **(18)**
- (a) Discuss briefly factors affecting industrial productivity
  - (b) What is plant location? Discuss the need for location planning
  - (c) Discuss the techniques of quality control
  - (d) What is Total Quality Management? Explain the advantages of Total Quality Management
  - (e) Define material planning and bring out its significance
  - (f) What are the objectives of Inventory Control?

OR

6. **Write short notes on any three of the following:** **(18)**
- (a) Problems of Human Resource Development
  - (b) Paired comparison and Graphic Rating Scale
  - (c) Dispatching and follow-up
  - (d) Quality circle
  - (e) National Productivity council
  - (f) Flexible Manufacturing System